Full Name

(xxx) xxx-xxxx

Email@email.com

(INSERT PICTURE HERE)  
NOT MANDATORY BUT ENCOURAGED  
**PLEASE SUBSTITUTE THE INFORMATION BELOW WITH YOUR OWN QUALIFICATIONS AND EXPERIENCE**

## QUALIFICATIONS/CERTIFICATIONS:

* Over 10 years of childcare experience
* Teaching experience
* Valid US license and reliable vehicle with clean driving record
* CPR/First Aid Certified
* Trustline Certified
* Passport Ready

## BIO:

I’m a happy, enthusiastic and passionate role model originally from Chicago. I believe in open communication, hands on learning and being a part of the family. I am happy to assist with homework, all meal prep, children’s laundry and housekeeping tasks. I value time spent exploring the outdoors and will always take the chance to do so. I love to create stimulating hands on sensory activities, arts and craft projects and tuning into the child’s creative mindset. I will always communicate efficiently with parents throughout the day and respect their wishes when it comes to partnering as a childcare provider in their home.

## EDUCATION:

**University of Chicago Chicago, IL**

Master’s in Education 2008-2012 GPA 3.4

**PROFESSIONAL EXPERIENCE:**

**Family Name**

**August 2012 – Present Los Angeles, CA**

**Live­-out Nanny**

*Ages of Children Upon Hire: 1 and 9 years old*

**Responsibilities:**

* Provided full time childcare five days a week for two girls
* Household management
* Recorded schedules for both girls
* Planned and prepared healthy, well balanced meals for family on a nightly basis
* Implemented and assisted bedtime routines
* Transported children safely to and from school, to after school activities and scheduled events
* Traveled both internationally and domestically with the family

*Reason for leaving: Still employed*

**Family Name**

**January 2012-August 2012**  **Los Angeles, CA**

**Live-out Temp Nanny**

*Ages of Children Upon Hire: 5 and 6 years’ old*

**Responsibilities:**

* Provided full time childcare five days a week for one boy and one girl
* Transported children safely from school to home, scheduled lessons and to doctor appointments
* Planned and prepared healthy, well balanced meals for family
* Cared for family pets consistently
* Prepared healthy, well balanced meals on a weekly basis
* Organized creative projects and planned art and science activities
* Traveled with family on vacations

*Reason for leaving: Family relocated to Wisconsin*

**Family Name**

**Mar 2010-Feb. 2012**  **Evanston, IL**

**Live­out Nanny**

*Ages of Children Upon Hire: 3 and 8 years old*

**Responsibilities:**

* Provided Full time childcare five days a week for one boy and one girl
* Transported children safely to and from school, to lessons and to activities
* Enforced safety protocols at the pool during summer months
* Prepared healthy, well balanced meals for the whole family
* Organized and planned creative projects, outdoor activities and playdates

*Reason for leaving: Family no longer needed a nanny*

**Family Name**

**April 2007‐ March 2010**  **Peoria, IL**

**Live­‐out Nanny**

*Ages of Children Upon Hire: 6 months*

**Responsibilities:**

* Provided part-‐time childcare for one infant
* Assisted with Potty Training
* Partnered with parents to reach developmental milestones
* Maintained and recorded feeding schedule
* Child’s laundry and light housekeeping including dishes, sweeping and tidying

Reason for leaving: Mom resigned from job and no longer needed a nanny

## OTHER RELEVANT EXPERIENCE:

**Little Tykes Elementary 2008-2011 Boudler, CO**

*Lead Teacher/Co-Teacher*

* Taught 2nd grade English, Math and Science
* Planned and implemented hands on learning opportunities
* Supervised Recess periods
* Wrote detailed and up to date progress reports for parents, administration and staff

## INTERESTS:

Baking, thrifting, writing, Current Events, traveling, pets, films, design

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| Reference Name: |  |
| Phone Number: |  |
| Email: |  |
| Briefly explain relationship |  |
| Years worked with: |  |
| In what capacity? | Full Time Part Time Temporary On-call |

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